Freelancer Onboarding Form

Personal Information:

- Full Name: _____
- Email Address: _____
- Phone Number: _____
- Address (Optional): _____
- LinkedIn Profile (Optional): _____

Professional Information:

- Job Title / Role: _____
- Industry / Expertise Area: _____
- Skills & Specializations: _____

Availability & Work Preferences:

- Preferred Work Type (Remote/On-Site/Hybrid): _____
- Location / Region Preference: _____
- Available Start Date: _____
- Availability (Hours per Week): _____
- Preferred Working Days: _____
- Time Zone: _____

Rate & Payment Details:

- Hourly Rate (€/£/$): _____
- Daily Rate (€/£/$): _____
- Weekly Rate (€/£/$): _____
- Monthly Rate (€/£/$): _____
- Preferred Payment Method (Bank Transfer / PayPal / Other): _____
- Company Name: _____
- VAT Registered? (Yes/No): _____
- VAT Number (If applicable): _____

Job Preferences:

- Type of Work Interested In: _____
- Industries Preferred: _____
- Long-Term or Short-Term Contracts: _____
- Open to Multiple Projects Simultaneously? (Yes/No): _____

Additional Information:

- Do you have existing contracts that may affect availability? (Yes/No) _____
- Any other preferences or important details: _____

Declaration: I confirm that the information provided is accurate and up to date.

Signature: _____ Date: _____